

## CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number \_\_\_\_\_

Meeting Type: Regular

Meeting Date: 12/5/2013

Action Requested By:  
Finance

Agenda Item Type  
Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

**Note: If amendment, please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: 

Date: 1/1/25



RESOLUTION NO.13-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of December 5, 2013 appearing on the margins of the first pages, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

| <u>VENDOR</u>         | <u>COMMODITY/SERVICE</u>     | <u>AGREEMENT</u>         |
|-----------------------|------------------------------|--------------------------|
| Rita White            | Concession Stand<br>Services | One Year<br>W/Extensions |
| John Deere Landscapes | Irrigation Materials         | One Year<br>W/Extensions |

**ADOPTED** this the 5th day of December 2013 .

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 5th day of December 2013.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

# **SUMMARY OF BIDS FOR ACCEPTANCE** **December 5, 2013**

| <b>LOW BIDDER MEETING<br/>SPECIFICATIONS</b> | <b>COMMODITY/SERVICE</b>  | <b>TERM OF AGREEMENT</b> | <b>OTHER BIDS RECEIVED</b> |
|--|---------------------------|--------------------------|----------------------------|
| Rita White<br>Huntsville AL                  | Concession Stand Services | One Year W/Extensions    |                            |
| John Deere Landscapes                        | Irrigation Materials      | One Year W/Extensions    | 3                          |

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013

**HUNTSVILLE**  
The Star of AlabamaTO: PROCUREMENT SERVICESFROM: PARKS AND RECREATIONBID NUMBER: 06-2014-7200-3DATE: November 25, 2013COMMODITY/SERVICE: Concession Stand ServicesAGREEMENT BETWEEN CITY OF HUNTSVILLE AND Rita WhiteRECOMMENDATION: Recommend Rita White be awarded the Concession Stand Bid as it meets with approval of all concerned Parks and Recreation Facilities.

| Description        | Price | UOM | Comment |
|--------------------|-------|-----|---------|
|                    | 0.00  |     |         |
|                    |       |     |         |
|                    |       |     |         |
| (SEE THE ATTACHED) |       |     |         |
|                    |       |     |         |
|                    |       |     |         |
|                    |       |     |         |
|                    |       |     |         |

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: \_\_\_\_\_

TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain) \_\_\_\_\_**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
\_\_\_\_\_  
Procurement Services\_\_\_\_\_  
Council President  
12/5/13\_\_\_\_\_  
Date  
\_\_\_\_\_  
Department Head\_\_\_\_\_  
Mayor Tommy Battle  
12/5/13\_\_\_\_\_  
Date

## BID AWARD RECOMMENDATION

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
FROM: Landscape Management  
BID NUMBER: 8-2014-71-1  
COMMODITY/SERVICE: Irrigation Materials

DATE: November 6, 2013

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND John Deere Landscapes

RECOMMENDATION: Recommend awarding the Irrigation Materials bid to John Deere Landscapes being the lowest overall bidder meeting all specifications.

| Description   | Price | UOM | Comment |
|---|-------|-----|---------|
| SEE ATTACHED-Detailed Requirements Checklist & Bidder pricing Form Appendix E | 0.00  |     |         |
|   |       |     |         |
|   |       |     |         |
|   |       |     |         |
|   |       |     |         |
|   |       |     |         |
|   |       |     |         |


INITIAL PURCHASE: As Needed

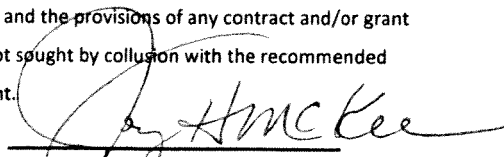
FUNDING SOURCE: 01-7100-0511-5203

TERM OF CONTRACT: ☐ One Time  
☐ Three Months  
☐ One Year  
☒ One Year w/Additional One Year Extensions as Allowable by State Law  
☐ Other (explain)

### APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
\_\_\_\_\_  
Procurement Services  
\_\_\_\_\_  
Council President  
12/5/13  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Department Head  
\_\_\_\_\_  
Mayor Tommy Battle  
12/5/13  
\_\_\_\_\_  
Date